

KINGSTOWNE BAPTIST – CSAP SUMMARY

SCREENING REQUIREMENTS

Degree of contact with minors	Typical positions	Screen Type	Church member?	6-month rule?	Written application?	References/ interview?	Background check?	Mandatory training?
None except under supervision	Childcare assistant Classroom aide	No Screen	Yes	Yes				Optional
Group setting without direct supervision	Childcare worker Teacher Youth worker	Standard Screen	Yes	Yes	Yes	Yes	Basic	Yes
Frequent unsupervised or extended contact	Clergy, deacon Youth director Camp counselor Bus worker	Extended Screen	Yes	Yes	Yes	Yes	Yes	Yes

SUPERVISION/ACCOUNTABILITY POLICIES

SITUATION	SCREENED WORKERS REQUIRED
Classroom and childcare (in open room)	At least 1
Classroom and childcare (not in open room)	At least 2
Activity is - off church property, or - not during regular hours	At least 2
Activity - takes place in a home - involves overnight stay - involves disrobing/change of clothes - takes place in isolated location	At least 2 (one of which has extended background screen)
Transporting minors	At least 2
Counseling or other one-on-one activity (in open room)	At least 1 (with notification of a 2 nd)

RISK ASSESSMENT

Continually assess activities for risk factors

- Isolation
- Accountability
- Power and control

Reduce risk when appropriate

- Increase supervision
- Increase openness and accountability
- Restructure activity

REPORTING

Report any suspected incidences to the Sunday School Superintendent or Pastor
Fairfax County Child Protective Services (703)324-7400

VA Child Abuse Hotline: (800)552-7092 (in-state), (804)786-86536 (out of state)