

**WARNING – CONFIDENTIAL INFORMATION**

*This document (when filled out) contains confidential information that may be reviewed only by the Education Committee, or other committee authorized to make personnel decisions. No other person is authorized to review this document. Persons who review, duplicate, distribute, or disclose any portion of this document without authorization may face discipline or termination from official church positions (whether paid or volunteer), as well as possible criminal and civil liabilities.*

**FIRST BAPTIST CHURCH OF KINGSTOWNE  
BENCHMARK BAPTIST FELLOWSHIP  
RENEWAL APPLICATION FOR CHURCH WORKER POSITION**

Your name \_\_\_\_\_ Date \_\_\_\_\_  
Date of birth \_\_\_\_\_  
Any other names you are known by \_\_\_\_\_  
Home phone \_\_\_\_\_ Work phone \_\_\_\_\_ Cell phone \_\_\_\_\_  
Church position(s) being considered for: \_\_\_\_\_

Type of screen requested:

- Standard Screen (appropriate for teachers, childcare workers, and similar positions)
- Extended Screen [includes criminal background checks] (required for leaders, directors, counselors, and similar positions)

*Instructions: Use this form to update information that has changed since your last application.*

**RESIDENCE HISTORY**

Have you moved since your last application? \_\_\_\_\_  
If so, list any new addresses here. *(Use the reverse side if necessary.)*

| Dates          | Address History   |
|----------------|---|
| _____ to _____ | Street _____ Apt _____<br>City _____ County _____ State _____ Zip _____ |

**EMPLOYMENT HISTORY**

Have you changed employment status since your last application? \_\_\_\_\_  
If so, provide details here. *(If a student, self-employed, or not employed, indicate so. Use the reverse side if necessary.)*

| Dates          | Employment  |
|----------------|---|
| _____ to _____ | Employer _____ Phone _____<br>Street _____ City/State/Zip _____<br>Position held _____ Name of supervisor _____ |

Have you had a criminal conviction since your last application? \_\_\_\_\_  
*(If so, attach an explanation. Do not include minor violations, such as a traffic violation.)*

Have you **ever** been arrested, tried, or convicted of a criminal offense of a sexual nature?  
 No  Yes *(attach explanation)*

*I certify that the information contained in this application is true and accurate.*

Signature \_\_\_\_\_ Date \_\_\_\_\_

**FIRST BAPTIST CHURCH OF KINGSTOWNE  
BENCHMARK BAPTIST FELLOWSHIP**

**BACKGROUND INVESTIGATION CONSENT AND  
LIABILITY RELEASE FORM**

I, \_\_\_\_\_, hereby authorize First Baptist Church of Kingstowne, Kingstowne, VA, and/or its agents to make an independent investigation of my background, references, character, current and past employment, education, criminal or police records, including those maintained by both public and private organizations and all public records for the purpose of confirming the information on my Application and/or obtaining other information which may be material to my qualifications for volunteering/employment now, and if applicable, during my tenure of volunteerism/employment with First Baptist Church of Kingstowne.

I release First Baptist Church of Kingstowne and/or its agents and any person or entity, which provides information pursuant to this authorization, from any and all liabilities, claims or law suits in regards to the information obtained from any and all of the above referenced sources used.

The following is my true and complete legal name and all information is true and correct to the best of my knowledge.

Full Name (Printed) \_\_\_\_\_

Present Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Date of Birth \_\_\_\_\_ (for identification purposes only)

Signature \_\_\_\_\_

Date \_\_\_\_\_

WITNESS:

Signature \_\_\_\_\_

Printed name \_\_\_\_\_

Date \_\_\_\_\_